

NAME: _____ DATE: _____
EXAMS: General

EXAMS

General exam demands

It is not necessary to carry out all the activities contained in this unit.

Please see *Teachers' notes* for explanations, additional activities, and tips and suggestions.

Theme	Exams: General	
Level	A1 – B1	
Language focus	Key vocabulary for exam questions, type and structure of questions, capitalisation, recognising different fonts/sizes.	
Learning focus	Understanding the instructions on an exam paper, reading questions for detail, numerals, anticipating illustrative materials.	
Activity types	Identifying important information, true/false, reading comprehension, matching.	
CONTENTS		
Section	Exercise number/name	Page number
The first page of the exam	1,2	3
Instructions	3-5	4
Planning your exam	6,7	6
What does the question mean?	8,9	8
Illustrations in exam questions	10	9
Answer Key		10

Keywords

The keywords which are found in exam questions across different subjects are as follows:

Instructions for answering questions

Answer
Extract
Tick
Give
Name
Explain
Describe
Write
Mention
Select
Imagine
Examine
Choose
Support
Provide
Think
Accompany
State

Parts of the examination paper/book

paper
section
box
folder
picture
answerbook
column
sections
page

Words indicating requirements for the student's answer

briefly
basing
examples
your
evidence
either ... or

studied
reasons
spaces provided

Official terms on state examination papers

COMMISSION
CERTIFICATE
HIGHER
ORDINARY
LEVEL
EXAMINATION
GOVERNMENT
MARKS
EXAMINER
QUESTIONS
SECTION
FOLDER

Diagrams/illustrations

photograph
diagram
sketch
logo

Referring to a project

method
survey
documents
exploration
means used

Question words

Why?
Which?

Other important terms

numbered
once
selected
extract from

The first page

Important information on page 1:

1. Look at these examples from page 1 of a Junior Certificate examination paper.
2. Tick (✓) the parts of this page that give you important information about the exam.

Coimisiun na Scruduithe Stait State Examinations Commission

Centre Number

Examination Number

INSTRUCTIONS

- 1 Make sure to write your examination number in the box above
 - 2 Answer all questions in Section 1 (18 marks)
 Answer any three questions in Section 2 (42 marks)
 Answer any one question in Section 3. (20 marks)
 Total (80 marks)
 - 3 Write your answers in the spaces provided.
 - 4 Hand up this paper at the end of the examination.
-

For the examiner

	Question	Mark
Section 1	Q1	_____
	Q2	_____
	Q3	_____
Section 2	Q1	_____
	Q2	_____
	Q3	_____
Section 3	Q4	_____
	Q1	_____
	Q2	_____
	Q3	_____
TOTAL		
Total end of page totals		_____
Bonus mark for answering through Irish		_____
Total mark awarded if Irish Bonus		_____

Instructions

3.

WARNING
You must return this paper with your answerbook, otherwise marks will be lost.

Read this warning and circle True or False:

	True	False
You should take this paper home.		
You should give this paper to the supervisor at the end of the exam.		
If you take this paper home you will get extra marks.		

4.

Examination Number	
---------------------------	--

	True	False
You should write your telephone number in this box.		
You should write your name here.		
You should write the name of your school here.		

Explain the Examination Number?

Where do you get your Examination Number?

5.

N.B. SECTION TWO OF THIS PAPER IS SUPPLIED SEPARATELY

	True	False
N.B. means that this is important.		
There is another part of this exam paper.		
The two parts of this paper are together.		

NAME: _____ DATE: _____
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Vocabulary file 1

Complete this file and keep it in your folder.

Word / term	Meaning	Word in my language
Centre number		
Examination number		
You must		
section		
to supply		
separately		
answerbook		
mark		
examiner		

Planning your exam

6.

INSTRUCTIONS	
1	Make sure to write your examination number in the box above.
2	Answer all questions in Section 1. (18 marks) Answer any three questions in Section 2. (42 marks) Answer any one question in Section 3. (20 marks) Total (80 marks)
3	Write your answers in the spaces provided.
4	Hand up this paper at the end of the examination.

What does 1 remind you about? _____

How many questions must you answer in Section 1? _____

Do you have a choice in Section 2? _____

How many questions must you answer in Section 3? _____

How many questions must you answer in Section 2 and Section 3 together? _____

7.

SECTION 1 (60 MARKS)	
ALL questions to be answered. You have an <i>either/or</i> choice WITHIN 4 questions. Be sure to return this folder with your answerbook. Otherwise, marks will be lost.	

Is this the only part of this paper? _____

How do you know this? _____

How do you know what questions you have to answer? _____

Is there any choice? _____ How many questions have choices? _____

Are you allowed to take the folder home after the exam? _____

What happens if you take the folder away? _____

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Vocabulary file 2

Complete this file and keep it in your folder.

Word / term	Meaning	Word in my language
spaces provided		
either ... or		
be sure		
within		
to lose		
will be lost		
choice		
separate answerbook		

What does the question mean?

8. Write the following words as numbers.

one	
two	
first	
second	

9. Match the exam instructions in Column A with the explanation in Column B.

Column A	Column B
Give one advantage and one disadvantage	Give the name of one person, thing or organisation.
Put the letters ABC in the correct boxes	Explain why something is true or has happened.
Name one	Write a short piece of text making sure to talk about two different points.
Correctly identify by putting a tick in the box	Match the letters on a diagram or sketch to the boxes, putting each letter beside the correct word.
Write a short article and mention two important points.	Write down one positive example and one negative example.
Give the reasons	Look at what you see in a picture or diagram and find the word for it. Then put a tick in the box to show that you have seen that feature.

Explain these words:

briefly _____

basing _____

evidence _____

Illustrations in exam questions

10. a) Match the words to the illustrations.

b) Suggest which exam papers (subjects) might use illustrations.

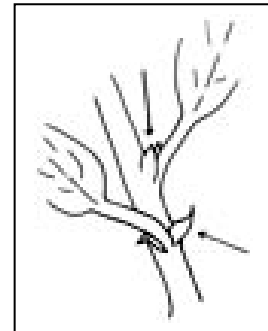
logo

Which exam papers might contain a logo?



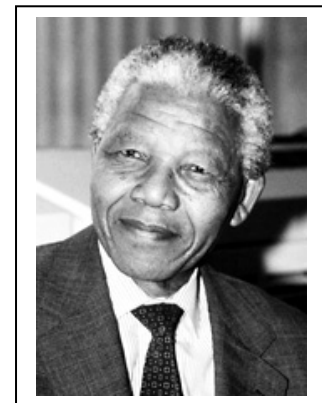
photograph

Which exam papers might contain a photograph?



sketch

Which exam papers might contain a sketch?



poster

Which exam papers might contain a poster?



Answer key

Instructions, page 4

- 3. false, true, false
- 4. false, false, false
- 5. true, true, false

Planning your exams, page 6

6. Writing your examination number

- All questions in section 1.
- Yes, you have a choice in section 2.
- One questions in Section 3.
- Four in total

7. No.

- Because it's section 1.
- Yes, four questions have an either/or choice.
- No.
- You will lose marks if you take the folder away.

What does the question mean?, page 8

8. 1, 2, 1st, 2nd

9.

Give one advantage and one disadvantage	Write down one positive example and one negative example.
Put the letters ABC in the correct boxes	Match the letters on a diagram or sketch to the boxes, putting each letter beside the correct word.
Name one	Give the name of one person, thing or organisation.
Correctly identify by putting a tick in the box	Look at what you see in a picture or diagram and find the word for it. Then put a tick in the box to show that you have seen that feature.
Write a short article and mention two important points.	Write a short piece of text making sure to talk about two different points.
Give the reasons	Explain why something is true or has happened.

Briefly: using only a few words.

Basing: using facts or ideas

Evidence: information that makes you believe that something is true

Illustrations in exam questions, page 9

The illustrations appear in the following order on the page: poster, sketch, photograph, logo.